



M.I.T.C.H. Charter School Tigard, OR
Multi-sensory instruction teaching children hands-on

M.I.T.C.H. Charter School Employment Application

Please complete the application by typing or clearly printing in dark ink. Attach additional pages for any section of this application as necessary.			
Job Applied for:		Date Available:	
Name and Address			
Name (Last, First M.I.)		Home Telephone:	
Mailing Address:		Work Telephone:	
City, State, and Zip Code:		Cellular Telephone:	
Education			
Name and Location of School, College, or University	Course of Study (List Major)	Degree or Certificate Received (AA, BA, BS, MA, Ph.D.)	
Education			
Specialized skills: List additional course work/training not reflected above related to the specific position to which you are applying.			
Other Languages			
Language 1:		Proficiency:	
Language 1:		Proficiency:	
License/Registration/Certificate			
Do you hold an Oregon Teaching License? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Endorsements			
List additional relevant professional licenses, registrations, or certificates.			
Description	State	Number	Expiration

Work History

Starting with your current or most recent job list all relevant jobs (paid or volunteer) that you believe contribute to your qualifications for the current position.

Job #1: (current or most recent position)

Job Title	From (month+year)	To (month+year)	Avg. hrs. per week
Name of Employer	Employer's Address and Phone Number		
Type of Business	Supervisor's Name and Phone Number		
Duties (list all duties you performed):			
Reason for leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no explain:		

Job #2:

Job Title	From (month+year)	To (month+year)	Avg. hrs. per week
Name of Employer	Employer's Address and Phone Number		
Type of Business	Supervisor's Name and Phone Number		
Duties (list all duties you performed):			
Reason for leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no explain:		

Job #3:

Job Title	From (month+year)	To (month+year)	Avg. hrs. per week
Name of Employer	Employer's Address and Phone Number		
Type of Business	Supervisor's Name and Phone Number		
Duties (list all duties you performed):			
Reason for leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no explain:		

Work History Continued			
Job #4:			
Job Title	From (month+year)	To (month+year)	Avg. hrs. per week
Name of Employer	Employer's Address and Phone Number		
Type of Business	Supervisor's Name and Phone Number		
Duties (list all duties you performed):			
Reason for leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no explain:	
Job #5:			
Job Title	From (month+year)	To (month+year)	Avg. hrs. per week
Name of Employer	Employer's Address and Phone Number		
Type of Business	Supervisor's Name and Phone Number		
Duties (list all duties you performed):			
Reason for leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no explain:	
References			
Provide three references who have first-hand knowledge of your character, personality, and teaching ability.			
Reference #1/Relationship		Email	
Address		Telephone	
Reference #2/Relationship		Email	
Address		Telephone	
Reference #3/Relationship		Email	
Address		Telephone	

Personal History

Have you ever:

- A. left any school-related employment (voluntary or involuntary) while the subject of an investigation of alleged misconduct or alleged violation of professional standards? Yes No
- B. failed to complete a contract for a teaching position? Yes No
- C. had a teaching license revoked or suspended? Yes No
- D. been dismissed or asked to resign from a teaching position? Yes No
- E. been convicted, pled guilty, or pled no contest to a felony? Yes No
- F. been convicted, pled guilty, or pled no contest to a a crime involving child abuse or sexual abuse? Yes No
- G. had a report of child abuse or sexual activities involving a K-12 student or minor filed against you with a school district, Child Services Division, a policy agency, or in court? Yes No

If yes please explain:

Certification and Signature

- 1.) I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
- 2.) I understand that references, credit, and criminal background checks are performed on potential employees prior to an offer of hire. The nature and scope of an investigation, if one is conducted, could include such general information as residence verification, and as applicable, information concerning my employment, education, personal characteristics, and habits.
- 3.) I herby authorize the school to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the school any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. I also understand and agree that all oral and written responses to the school's inquiries shall remain confidential and shall not be divulged to the applicant. In addition, I herby release M.I.T.C.H. Charter School, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.
- 4.) I understand that nothing contained in the application, conveyed during any interview which may be granted, or during my employment, if hired, is intended to create an employment contract between me and M.I.T.C.H. Charter School. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and my be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the school unless made in writing and signed by me and the school's designated representative.
- 5.) I understand that if hired, I must prove that I am legally authorized to work in the United States. I further understand that M.I.T.C.H. Charter is a drug free workplace and that use, possession, or sale of illegal substances in the work place will result in immediate termination. I herby agree to be tested for the use of illegal substance upon request of the school.
- 6.) By affixing my signature or electronically submitting my application materials, I understand and agree to the terms of this statement and any questions I may have about this statement's content and intent have been answered. Upon request, I agree to provide further information relevant to my application for employment.

Signature

Date

