



M.I.T.C.H. TIGARD CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
February 16th, 2010, at 7:00 PM, Tuesday

M.I.T.C.H. Tigard-Tualatin at Calvin Presbyterian Church
10445 SW Canterbury Lane, Tigard, OR 97224

A G E N D A

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) STUDENT PRESENTATION - 3rd Grade**
- 4) COLLINS GROUP PRESENTATION**
- 5) APPROVAL OF MINUTES**
 - i) Tigard Board Meeting Minutes for Special Meeting Minutes February 1st, 2010.
- 6) TREASURER'S REPORT – Wayne**
 - i) Tigard School Financial Approvals for January 2010
 - ii) Annual Budget update – Wayne/David
 - iii) New Bank Report – Debi/Shana
 - iv) Resolution to change Merchant Services with Capital Pacific
 - v) Capital Costs Listing from Russell Construction for Phase I and Phase II
 - vi) Facility point person approval of building expenses including cap with Board approval retrospectively – Debi/Shana
- 7) DIRECTOR'S REPORT – Debi**
 - i) 90th Court Property Updates
 - ii) Approval of Annual School Calendar for District
 - iii) Other – See Director's Report
- 8) ACTION ITEMS/DISCUSSION ITEMS**
 - a) Staff Handbook updates
 - b) Policy and Financial Policy Approval – Finance Committee
 - c) Wage Freeze or Wage increase of 1.5% instead of 3% discussion
 - d) Gordon to sign all bank documents for accounts; signatures of other signers – Gordon/Wayne/David
 - e) Non-profit status paper work for new facility point person; due in March – David
 - f) Executive Director evaluation – Shana
 - g) Tualatin Chambers Feb. 19th meeting – Joel/Debi
 - h) Capital Campaign/Building A Dream benefit gala update – Shana
 - i) Develop sublease plan and average charges dependent upon type of sub-lease – Gordon
 - j) Friday Clubs Updates – Patricia/Gordon/Shana
 - k) Parent and Fundraising Committee Update – Shana
 - l) Grant and Facility Committee Meeting update - Debi
 - m) Board Recruitment – Joel
- 9) BOARD COMMENTS**
- 10) ADJOURNMENT**

See www.mitcharterschool.org for further details.