



**M.I.T.C.H. TIGARD CHARTER SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**March 16<sup>th</sup>, 2010, at 7:00 PM, Tuesday**

M.I.T.C.H. Tigard-Tualatin at Calvin Presbyterian Church  
10445 SW Canterbury Lane, Tigard, OR 97224

**A G E N D A**

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) STUDENT PRESENTATION**
- 4) APPROVAL OF MINUTES**
  - i) Tigard Board Meeting Minutes for Board Meeting Minutes February 16<sup>th</sup>, 2010.
  - ii) Tigard Board Meeting Minutes for Special Meeting Minutes March 12th, 2010.
- 5) TREASURER'S REPORT – Wayne**
  - i) Tigard School Financial Approvals for February 2010
  - ii) Capital Pacific Bank Transfer Report – Debi/Shana
- 6) FACILITY UPDATE – Russell Construction, Norman Russell**
  - i) Capital Costs Listing from Russell Construction for Phase I and Phase II
  - ii) Schedule for Permitting with the City and Site Demolition/Construction start
  - iii) Energy Trust work update and cost analysis
  - iv) Facility point person approval of building expenses including cap with Board approval retrospectively – Debi/Shana
  - v) Insurance coverage
- 7) EXECUTIVE SESSION(See Attached Agenda)**
- 8) DIRECTOR'S REPORT – Debi Lorence**
- 9) ACTION ITEMS/DISCUSSION ITEMS**
  - a) Staff Handbook updates
  - b) Non-profit status for new facility – David
  - c) Tualatin Chambers Meeting Update and assign monthly meeting attendance
  - d) Capital Campaign/Building A Dream benefit gala update – Shana/Debi
  - e) Develop sublease plan and charges dependent upon type of sub-lease – Gordon
  - f) Friday Clubs Updates – Patricia/Gordon
  - g) Grant Writing update – Debi
  - h) Board Recruitment and TTSD update – Joel
  - i) Posting of Minutes and Financials on Website
  - j) Capital Campaign Company presentations (April)
  - k) Thank you letter to Calvin Presbyterian and TTSD
  - l) COBRA insurance - Wayne
- 10) BOARD COMMENTS**
- 11) ADJOURNMENT**

See [www.mitcharterschool.org](http://www.mitcharterschool.org) for further details.