

M.I.T.C.H. Charter School
Board Annual Meeting Minutes
May 19, 2011

Members Present: Shana Hildreth, Joel Smith, Wayne Laird, Paula Beaulieu, Rebeka Teets, Jeff Yost, Gordon Fiddes, and Debi Lorence (non-voting).

Members Absent: None.

Meeting called to order at 6:36 PM at 19550 SW 90 Court, Tualatin, OR 97062

Shana Hildreth immediately calls the Board into Executive Session, citing ORS 192.660 (2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and citing matters pertaining to ORS 192.660(c) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Guest: Doug Clem.

Executive Session concludes at 7:22 PM. Regular meeting continues at 7:25 PM

Guests: Shasta Maclean, Monica Brisan, Dee Grothe, Sarah Uslan, Kwen Peterson, Angela Willner, Catherine Grady, Jean Brunson, Jill Parker, Jamie Hill, Amy Anderson, Kellie Umlandt, Mike Fernandez, Todd Fankhauser, and Richard Laughlin.

Presentation - Middle School Newspaper

Catherine Grady, seventh grade teacher, discusses different positions on the newspaper for next year, and how the newspaper can be used as a tool for education and unifying the school. The Board asks questions about cost to print the newspaper and editing procedures. Catherine will send more detail to the Board members via email later. Board consensus is positive.

Public Comment

Minutes are not being updated on the MITCH website as quickly as expected.

Board Member Re-elections

Gordon Fiddes notifies the Board that he made a mistake when calculating the length of Shana Hildreth's first term, and that she actually is just now completing her first term.

Shana Hildreth notifies the Board that she will not be serving a second term.

Wayne Laird is completing the extension of his second term, and cannot serve another term.

Joel Smith notifies the Board that he will not be serving a second term.

MOTION to nominate Gordon Fiddes to serve a second term on the Board

Wayne Laird makes a motion for Gordon Fiddes to serve a second term on the Board from July 1, 2011 until June 30, 2013.

Joel Smith seconds the motion.

Vote: All Board members vote in favor. The motion passes.

This leaves three open seats on the Board.

New Board Member Elections

The Board accepts nominations for new Board members. The following people are nominated: Mike Fernandez, Todd Fankhauser, Richard Laughlin, Jill Parker, Norman Russell, and Mike Fernandez.

The Board interviews each of the nominees present and discusses how to run the election of nominees, how to fill the positions and the number of positions which will need to be voted upon. After the discussion, Shana Hildreth calls for a five minute break, and then after the break announces that the Board will be voting to fill all three positions concurrently by secret ballot.

Shana counts the secret ballots and Joel Smith verifies the count. The result of the voting is to elect the following people to serve on the MITCH Board from July 1, 2011 until June 30, 2013 for their first term:

Todd Fankhauser, Jill Parker, and Norman Russell

Board Officer Elections

MOTION to nominate Board Chair

Rebeka Teets makes a motion for Gordon Fiddes to serve as Chair of the Board from July 1, 2011 until June 30, 2012.

Wayne Laird seconds the motion.

No other nominations are made.

Vote: All Board members vote in favor. The motion passes.

MOTION to nominate Board Vice-Chair

Rebeka Teets makes a motion for Paula Beaulieu to serve as Vice-Chair of the Board from July 1, 2011 until June 30, 2012.

Joel Smith seconds the motion.

No other nominations are made.

Vote: All Board members vote in favor. The motion passes.

MOTION to nominate Board Secretary

Rebeka Teets makes a motion to nominate Jill Parker to serve as Secretary of the Board from July 1, 2011 until June 30, 2012.

Wayne Laird seconds the nomination.

Paula Beaulieu makes a motion to nominate Jeff Yost to serve as Secretary of the Board from July 1, 2011 until June 30, 2012.

Wayne Laird seconds the nomination.

No other nominations are made.

Vote: All Board members vote by secret ballot. Shana Hildreth counts the ballots and Joel Smith verifies the count. The Board elects Jeff Yost to serve as Secretary.

MOTION to nominate Board Treasurer

Rebeka Teets makes a motion for Todd Fankhauser to serve as Treasurer of the Board from July 1, 2011 until June 30, 2012.

Joel Smith seconds the motion.

No other nominations are made.

Vote: All Board members vote in favor. The motion passes.

MOTION to Extend Meeting

Gordon Fiddes makes a motion to extend the meeting to 9:30 PM
Rebeka Teets seconds the motion.
Vote: All Board members vote in favor. The motion passes.

Approval of Minutes**MOTION to Approve Minutes**

Wayne Laird makes a motion to approve minutes for the meeting on April 19, 2011 as presented in Draft A.
Jeff Yost seconds the motion.
Vote: All Board members vote in favor. The motion passes.

Treasurer's Report

Wayne Laird reports he and Debi Lorence talked with TTSD about the 2009 adjustment numbers, which work out great for SSF with the proposed budget. Wayne has not performed the annual review yet. The Auction cleared \$ 42,000. Cash flow looks good. Gordon Fiddes asks about a repair bill. Debi will look into it and report her findings to the Board. All non-SSF activities have brought in money to the school. Your Fair Share has not been reconciled yet. Wayne does not know where allocation of Your Fair Share stands at this moment. Debi explains possible voluntary reallocation by parents from art and music to use by the classroom teachers. Debi needs to send information to Wayne.

MOTION to Approve Finance Report

Wayne Laird makes a motion to approve the Financial Report for April, 2011 as presented, with checks in amount of \$ 110,727.10 for checks numbered 6549-6636 and EFT, payroll, and direct deposits as listed in the report.
Gordon Fiddes seconds the motion.
Vote: All Board members vote in favor. The motion passes.

Director's Report

Debi Lorence requests the physical education position be shifted to a salaried pay position in order to make sure the hourly employees match the budget. Shasta Maclean and Debi went to a training about core values and staff evaluations. Final week of school will be in Cook Park. New janitor company started last week. The eighth grade class completed assembling the greenhouse. Our dream of having a green house, tool shed, and planter boxes is complete, thanks to Home Depot! Debi's office is almost complete. The data-link still needs to be completed. Interviews for the second grade teacher position will be on June 9. Paula Beaulieu is working with Lowes for a grant to create a hall mural. Lowes has selected MITCH to be in their "Heroes Program". MITCH's reputation is growing in the community. Rebeka Teets is working on Policies and Procedures. Lottery and calendar need to be voted on tonight. Debi and the Board discuss remixing both first grade classes for next year.

Health Insurance

Shana tables the health insurance decision for a later meeting.

Lottery Policy

Board discusses the proposed lottery policy

MOTION to Approve Lottery Process

Wayne Laird makes a motion to approve the lottery process as presented with an exception of there will be a wait list of seven students for each class and a new list to be generated from the randomizer during a public meeting after a class waitlist is reduced to zero.

Jeff Yost seconds the motion.

Vote: All Board members vote in favor. The motion passes.

MOTION to Extend Meeting

Wayne Laird makes a motion to extend the meeting to 9:30 PM

Paula Beaulieu seconds the motion.

Vote: Six Board members vote in favor. One Board member votes in opposition. The motion passes.

Bullying Policy

Shana Hildreth reads the proposed Bullying Policy aloud.

Board discusses definitions.

MOTION to Approve Policy Regarding Hazing and Bullying

Rebeka Teets makes a motion to approve the Policy Regarding Hazing, Harassment, Intimidation, Menacing, Bullying, and Cyberbullying as presented, effective June 1, 2011.

Wayne Laird seconds the motion.

Vote: Six Board members vote in favor. Jeff Yost abstains. The motion passes.

School Calendar

The Board discusses the calendar presented by Debi Lorence.

MOTION to Approve 2011-2012 School Calendar

Gordon Fiddes makes a motion to approve the 2011-2012 School Calendar as submitted.

Joel Smith seconds the motion.

Vote: All Board members vote in favor. The motion passes.

State of the Organization

Shana Hildreth says we have come a long way. We have a building, are financially sound, with a waiting list of 400, and 200 more wanting to be on the waiting list. Debi Lorence added many more comments, indicating how all things have come together. This is a community project. The future is very bright. We have work to do. We can focus on making a strong functioning community providing excellence in education for the kids.

Shana Hildreth adjourns the meeting at 9:53 PM

Next Board meeting is on Tuesday, June 21, 2011 at 7:00 PM at 19550 SW 90 Court, Tualatin, OR 97062