

M.I.T.C.H. Charter School
Board Meeting Minutes
June 18, 2009

Members Present: Ben Ochs, Wayne Laird, Shana Hildreth, and Debi Lorence (non-voting member)

Members Absent: David Uslan, Patricia Saier, Stephanie Rickert

Staff Present: none

Guests: Joel Smith, Gordon Fiddes (Assistant Secretary), Nick Gantman, Brett Baines

Meeting called to order at 7:01 PM in the MITCH Commons Area near the school entrance in Calvin Presbyterian Church downstairs at 10445 SW Canterbury Lane, Tigard, Oregon 97224. **A QUORUM IS NOT PRESENT, SO BUSINESS CANNOT BE TRANSACTED.**

Student Presentation

There was no student presentation.

Public Comment

None.

Future school campus discussion

Nick Gantman and Brett Baines discuss future campus option with the Board, especially the possibility of a campus in Tualatin. It is difficult to finance a build-out in a leased building. Leasing to buy is not an option with the landlord. The likelihood of this particular building working is pretty good if MITCH can come up with the cash necessary to make the necessary building changes. One option is to do a partial build out. The landlord wants a letter of intent from MITCH. The landlord does not have a sense of urgency. We have a general meeting of the minds, and we are making process.

MITCH's timeline is at least 120 days out. MITCH can increase class size to 25 per class and add middle school. MITCH has 8 years left on our contract with TTSD. The landlord buys into the concept of charter schools. MITCH needs to press for the landlord to harden up the offer for a conditional agreement. The cost of this lease is based on warehouse cost: 40 to 45 cents per foot will likely be MITCH's cost. The biggest concern is about the money to complete the building. We need to know the difference between what we have and what we need. This is a juggling act.

Treasurer Report

Wayne Laird reports that the budget is reasonably close. The audit will be occurring sometime in August.

School Director Report

Debi Lorence reports there are not enough PM Kindergartners interested at this time. We need 8 to 10 committed. All schools at the conference were schools that Debi helped start. Mitch will host the science fair. A written report was submitted from Debi.

Parent Letter

There have been a few positive responses on the parent letter.

Bookkeeper Issue

There is nothing new to report. We have only received one payment from Allegro Accounting. We need to keep this alive or decide to call it bad debt. We can register a form with her certification.

Bylaw Revisions

Ben Ochs signs the Bylaws reflecting the changes approved during the May meeting.

Director Evaluation

Ben Ochs evaluated Debi Lorence using a template based on the job description. It has been completed.

Other Discussion

Calvin Presbyterian will not allow MITCH to expand classes to sixth grade.

Board Comments

Ben Ochs says that a rolling 3 month calendar is needed. The Board should have regular presence at TTSD meetings. We should employ a name tag showing MITCH and sit in the same place for each meeting. Ben is excited for MITCH. We have a great slate of officers. The spirit and energy is good.

Shana discusses Patricia's Friday Club Survey and Board discusses liability insurance. The charter school meeting on Tuesday was great.

Adjournment

Ben Ochs adjourns the meeting at 8:57 PM.

Next regular Board meeting is Thursday, July 16, 2008 at 7:00 PM in the MITCH Commons Area near the school entrance in Calvin Presbyterian Church downstairs at 10445 SW Canterbury Lane, Tigard, Oregon 97224