



---

**Administration:**

Keri Butler, *Executive Director*

**Members:**

Justin Cabrera, Chair  
Jason Johnston, Treasurer  
Chris Thoms

Daniela Diaz  
Corey Cabrera

---

**MITCH School Board Meeting**

**When: August 12, 2021 06:30 PM – 08:00 PM**

**Where: Virtually via Zoom**

Meeting Notes updated August 12, 2021

**Agenda**

1. Roll call, Approve Agenda – Justin
2. Approve 2021-2022 Board Meeting Calendar – Justin
3. Approval of July 15 Meeting Minutes – Jason
4. Executive Director Update – Keri
5. Parent/Student Handbook – Keri
6. Strategic Plan – Keri
7. Equity Update – Caitlin
8. Approve June Financials – Jason
9. PSO Update – Sarah
10. Public and Board Comment – Justin
11. Board Review Candidate Pool – Justin
12. Finalize 2022 Board Roles/Responsibilities – Justin

Public and Board comment limited to three (3) minutes per person. Note, neither the Board or the Executive Director will address questions and issues during the comment period.

**Meeting Notes**

Board Attendees: Justin, Jason, Corey, Danielle, Daniela, Chris  
Ann Lewis  
Caitlin Blood  
Fran Corey  
Jonathona Berreth  
Jordan Lundstrom  
Kristia Mancuco

Madlenine Shelton  
MaryEllen R  
Megan Atkinson-Young  
Rafael  
Steve Sethi  
Helene Cuomo  
Shannon Fairely  
Tracey Senft  
Samantha Sieckman-Overton

Agenda Approved unanimously  
Calendar, every first and third Thursday of the month starting 9/16  
Approved unanimously

Minutes for July 15 approved unanimously

Keri Update  
Enrollment = 248  
Budgeted for 235  
Lots of waitlist and offering seats where possible  
Received 2 important check from TTSD, \$48K for SIA helps to reimburse the coulensolors salary  
ESSR, federal stimulus, \$21  
Working on paperwork and receipts for July, but most supported by ESSR funds, including summer school.  
Annual audit to begin and expected to be completed by October and submitted to TTSD.  
Big expense with furniture with tables removed and adding desks to support COVID.  
Desks set to 3ft distance.  
Will reinforce mask wearing and has additional masks to support.  
Communicate when parents need to keep kids at home.  
Received email about event the 17<sup>th</sup>, presented by ODE and Health Authority to participate in town hall about health situation.  
Mandate to wear masks  
Hired kindergarten teacher.  
Posted counselor, not hired.  
Caitlin, Keri and Ashley to a meet and greet.  
Teachers return August 30. Fine tuning in service week.  
Participated in Lead by Learning – better facilitate adult learning for teacher.  
Rethinking meet and greet for Sept 7 to be outdoors.  
Planning full return, not offering additional on line only.  
Looking at contingency plans, but plannig to follow TTSD.

Justin proposed Keri redline the handbook and send, then Board meeting for shor review.  
This was tables

## **Parent Student Handbook**

Revised DRAFT, overlaps with Vision/Mission statement

Pointed out homework – might be much, so reducing some of the expectations to align with what is likely the norm.

Wants to discuss Mission/Vision and put it in the handbook, and review.

Daniela offered her feedback as positive

Chris asked several questions regarding to the outline of the Plan.

Chris asked to look at OKR – as a measure of success for results.

Agreed to send the details

## Strategic Plan

Caitlin presented the Vision/Mission

Keri read the mission and was supported by the Board's Equity Statement

Under Mission – suggest to add culturally under Access.

Caitlin gave a review the Equity timeline and work at MITCH.

Keri asked to add the word culturally to the statement.

## **Financials – Jason**

Jason reviewed narrative circulated

Financials were approved.

## **PSO – Sarah Parker**

Working with Big Frog on merch, and planning to dial in over next 2 weeks.

Sarah talked about working with parents on the mural. T-Shirts planned to represent the mural.

Wants to ensure no barriers.

Talked about the hand me down clothes outside the front of the school.

Paint night was a successful event and there was discussion about recreating.

## **Public Comment - Justin**

Justin reminded Public attendees to raise hands and speak.

- Cuomo asked for the floor – equity discussion impacts Jewish holidays. Asked major holidays to be considered for all holidays. Loves to the discussion, but feeling missed.

Board reviewed Jordan Lundstrom's application

Wants voice for minority group and get a voice for kids

Big brothers and big sisters.

Being in person with families and kids- marketing and kids.

The Board had a breakout.

Jordan was unanimously approved

Corey and Jordan were elected to manage the marketing and business development.

The meeting adjourned at 7:06.