



MITCH
Charter School
Board of Directors

Inspiring colorful acts of greatness

School Administration:

Caitlin Blood, Executive Director
Nicole Hans, Vice Principal

Board Members:

Sarah Parker, Chair
Kristen Hoover, Vice Chair
Jason Johnston, Treasurer

Neil Tosuntikool, Secretary
Corey Cabrera
Susan Noack

Regular Session Agenda

When: 11/16/23 6:30pm

Where: Online via Zoom

1. Opening Items:

[Call to order by Sarah Parker at 6:30pm](#)

- Roll Call/Attendance
- Board/School Administration: Sarah Parker, Jason Johnston, Corey Cabrera, Kristen Hoover, Susan Noack, Caitlin Blood, Nicole Hans
- Attendees: Fran Corey, Laurel Strickler, Mike Sargent, Ann Lewis, Saravanan Chinniah, Krista Brown, Shannon Fairley, MaryEllen Rasmussen, Danielle Everson, Michele, Machiels, Marissa Bowes, Yazid Benkhellat
- Approve Agenda – [Sarah motions to move minutes approval to the next meeting since Neil is absent due to illness. Corey seconds. Board approves and motion passes.](#) (Employee handbook review December 7th for more time to review)
- Approve Financials – [Jason motions to approve October financial statements. Corey seconds. Board approves and motion passes.](#)

2. Public Comment on Agenda: None

3. Executive Director Update:

- [First report cards of the year to be sent out tomorrow, 2nd year of following Standards Based Grading \(state required standard\)](#)
- [Enrollment is 239, with 2 more students starting before December, 180 total families \(soon to be 182\)](#)
- [Touring prospective families for academic year 2024-25](#)
- [Application for next year to be posted on website next month](#)
- [Still adding to waitlists for grades 1-5](#)
- [Core Knowledge event updates for grades 2 and 4](#)
- [Submitted ELL plan to TTSD and it was accepted](#)
- [Wrapping up social emotional survey](#)
- [New activity fee and contribution page on website \(3% fee\)](#)
- [85% of activity fees have been paid. Less than last year at this time \(98%\).](#)
- [42% of family contributions have been paid. Up from last year at this time \(35%\)](#)
- [Volunteer hours are at 700 through October. Roughly the same as last year at this time.](#)

- Family Resource program is working. Accepting gift cards exchange for volunteer hours to support MITCH families. PSO is purchasing warm clothing, to support MITCH families. Ms. Clau acting as point and is coordinating the Backpack program as well.

4. Committee Updates:

- Middle School – Has sent out poll to set first meeting date
- School Lunch – Have met. Will update at next meeting
- Safety – Also have met. Will provide update at next meeting
- Maintenance – Had first meeting, 9 members, next meeting will be a building walk-thru on December 4th, Question for the Board: What does technology mean on the committee charter? What would the Board like to see from the committee on this? Sarah and Caitlin talked about streamlining classroom tech and integrating more classroom tech. Jason talked about audit and assessment of MITCH Chromebooks so can budget accordingly. Also, can MITCH partner with TTSD on large tech purchases to get better prices, etc. Maintenance Committee to take on IT?? District wise should come from administration. Committee to perform physical audits of IT equipment. And to bring recommendations to board??
- Fundraising – 4 total on committee, would welcome additional members, Dine out November 21st (all day) at California Pizza Kitchen, corporate matching fund raiser identification, will bring to board next meeting.

5. Closing Items:

- Action Items
 1. Maintenance Committee/MaryEllen to add Chromebook audit/inventory to checklist
 2. Caitlin Check in with Technology Director at TTSD
 3. Caitlin to ask TK to post 11-21 CPK fundraiser to MITCH website
 4. Kristen to ask Shannon if PSO would be willing to post to their Facebook page
- Public Comments – None
- Board Comments – Caitlin grateful for all the families engaging with the committees
- Adjourn: [Sarah adjourns the meeting at 7:14pm](#)

Caitlin Blood

12/14/2023

Neil Tosunfikool

12/13/2023