

# MITCH

Administration:  
Keri Butler, *Executive Director*  
Sandra Ottley, *Director of Curriculum and Instruction*

Members:  
Donna Capodacqua, *Chair*  
Justin Cabrera, *Vice Chair*  
Chris Thoms, *Secretary*  
Alex Kalemkeris, *Vice Secretary*  
Luke Adams, *Treasurer*

Eric Rasmussen  
Allison Barber  
Valia Eskandar

## Minutes by Chris Thoms

### Regular Session 3/19/2020

#### 1. OPENING ITEMS

Justin called to order at 6:34pm, performed roll call, record attendance and guests

- Present: Justin, Eric, Alex, Chris, Keri, Ali
- Public Present: James Woll, Mary Ellen Rasmussen
- Board members absent: Luke & Valia

#### 2. Approve Agenda VOTE : *Approved*

Agenda approved all in favor, on opposition, and no abstentions

#### 3. Hardship conversation:

Keri highlighted new topic over concerns around hardship to families created by COVID-19. She suggested considering stopping all automatic withdrawals from families who are paying month to month. After some discussion, a motion made to have families impacted by hardship reach out to Ashley to stop payment.

Motion Approved: No opposition, no abstentions

#### 4. Executive Director Update FYI

- Keri indicating the update would be minimal due to the school being closed.
- Current government direction is school will be closed until April 28<sup>th</sup>, 2020. There is some indications school will not resume before summer, but nothing official yet.
- Staff is working and focusing on school community and connecting with students through Zoom reading time at 7pm.
- Teachers are allowed to provide grade level suggestions for those who want to participate in home schooling

5. Approve Feb 2020 Regular Session Minutes VOTE: *Approved*

Motion made by Alex and seconded by Eric

Motion approved; no opposition and no abstentions

6. Remove Karin Bury-Roller from VOTE Bank Accounts: *Approved*

Motion made by Alex and Seconded by Chris

Motion approved; no opposition and no abstentions

7. Approve Feb 2020 Financials VOTE

Deferring on February 2020 Financials till next regular session when Luke is present.

Motion Made by Chris and Seconded by Alex: Passed with no opposition and no abstentions

8. PSO Update FYI

- Father daughter dance is refunded
- Book fair committee is speak to scholastic to see if it can be changed to online.

9. Equity Definition Discuss:

- Valia and Luke are not present to discuss the marketing implications of the Equity definition.

- Will discuss in depth at next work session.

#### 10. Marketing Committee Update FYI:

Marketing committee not present update pushed to next regular session

#### 11. CLOSING ITEMS

Public comment\* Board comment\* Adjourn:

Mary Ellen thanks the staff for their efforts under difficult circumstances.

Justin All Keri

Chris, Alex Justin

Luke

PSO Rep Chris Valia, Luke

Chris motioned to Adjourn meeting at 7:05pm.

\*Public and Board comment limited to three (3) minutes per person. Note, neither the Board or the Executive Director will address questions and issues during the comment period. Please set appointments outside of meeting times to discuss.