



Administration:

Keri Butler, *Executive Director*
Sandra Ottley, *Director of Curriculum and Instruction*

Members:

Justin Cabrera, Chair
Luke Adams, Vice Chair, Treasurer
Eric Rasmussen, Secretary

Alex Kalemkeris,
Chris Thoms
Allison Barber
Jason Johnston
Carol Wojciechowski

Regular Session

When: August 6, 2020 6:30 p.m. to 8:22 p.m.

Where: Live, Virtually via Zoom

1. OPENING ITEMS

Call to Order

Justin called to order at 6:32 and performed roll call

Board members present: Justin Cabrera, Luke Adams, Eric Rasmussen, Jason Johnston, Carol Wojciechowski, Allison Barber, Chris Thoms, Keri Butler

Guests present: Sarah Parker, JR Hartman, Caitlin Blood, Beth Hudson, MaryEllen Rasmussen, Krista Brown, Sarweshni Kerr, Heather Wojciechowski, Ryan & Cameo Hosley, Ann Lewis, Dina Deyoung, Ian Chapman, Joseph Merrill, Elaine Hill, Amber Kunz

Approve Agenda

Motion: Changes to the agenda:

- Luke: correction: financials report should be June, not July
- Keri: add vote to change uniform policy to Exec Director report

Justin moved, Luke seconded. No discussion. All in favor, no objections, no abstentions -

approved

Approve June 2020 Minutes

Justin tabled at this time

2. Executive Director Update - Keri Butler

- hired a counselor/family engagement specialist Heather Johnston
- annual audit in process with McDonald Jacobs, presentation to the board anticipated when completed
- discussion of possibly combining activity fee with family donation
- will be releasing daily student schedules next week, will be having consistency across grades for breaks/lunch times
- e-school will continue to use our same curriculum we would be teaching in the building: Core knowledge, Eureka, agriculture
- family support: will be lending out student desks
- School schedule: Mon-Thurs 8a-2:20p, Friday more flex day school assembly to end the day by noon
- Teachers back full time to work Mon 8/24 (many have worked unpaid during summer)
- First day of school 1st-5th Sept 3
- hiring a Trauma Informed Specialist
- recommendation for update to uniform policy for during distance learning: asking for board approval

Motion: amend uniform policy for distance learning, polo/PE shirt for class with free choice of bottoms

Justin moved, Jason seconded. No discussion. All in favor, no objections, no abstentions -

approved

- attendance enforcement discussion
- special session request: blueprint for reopening due by 8/15 & student parent handbook need board approval

3. PSO Update - Sarah Parker

- upcoming work session on 8/13
- uniform exchange in process
- possible first day of school parade at supply pick up like from the end of the year
- changing to a readathon fundraiser instead of the traditional MITCH marathon
- plan to be providing MITCH merchandise for sale, also available as incentives
- hope to keep energy high and excitement about school

4. Approve June 2020 Financials - Luke Adams

- June was end of fiscal year
- General fund ended with net operating loss over course of fiscal year of \$85,000 majority of deficit was from construction costs
- at beginning of fiscal year: did not have \$100,000 for construction (capital outlays) costs in reworked budget
- expenses through June = \$1,759,789
- cash in reserves \$623,000, increase from this time last year

Motion: approve June 2020 financials as presented

Justin moved, Jason seconded. No discussion. All in favor, no objections, no abstentions -

approved

Motion: Jason takes on Treasurer role, Luke becomes Vice Treasurer

Luke moved, Carol seconded. No discussion. All in favor, no objections, no abstentions -

approved

5. Equity Discussion - Caitlin Blood (Slideshow presentation)

- Board Leadership and Vision
 - Access: ensure that poor and minority students have equitable access to excellent educators, those teachers and leaders who are effective and experienced
 - Inclusion: involvement & empowerment; where the fundamental value & dignity of all people are accepted. MITCH develops & maintains a sense of belonging & practices respect for the talents, backgrounds, & lifestyles of its families.
 - Opportunity: with access & inclusion combined, we will make MITCH a beacon in our community
- Equity in Action at MITCH
 - Core Knowledge Curriculum engages equity
- Operations Update
 - analyzing achievement data, defining accessibility at MITCH, assessing marketing and outreach opportunities, building teacher capacity, possibility of barrier of fees/donations
- Next Steps
 - Board requests a regular report & training/coaching as available

6. Marketing Committee Update

- video will be posted on website soon, then will send out marketing fundraising letters

- Carol will be researching grant writing for technology & software

7. Enrollment

- current enrollment: 243 students
- 4th grade enrollment is low, only 29 students total
- previously established: necessary minimum of 15 students needed/class to make class financially viable
- large 1st grade waitlist (20+), currently two 1st grade classes of 22 students
- possibility: consolidating 4th grade to 1 class/ teacher, open a 3rd class of 1st grade?
- will continue discussing at special session next week

8. CLOSING ITEMS

Public Comment

- Amber - Daughter is part of class that could be combined. This class has the history of double teacher pregnancies, multiple subs, being combined into one class. It would be unfortunate to combine for this group.

Board Comment

- Luke - Thank you to Keri, for being a thoughtful forward-thinking leader, for making the decision to move to online learning.
- Jason - Agrees
- Justin - Agrees, knows it's not an easy job and Keri is appreciated. Idea of contact info to the school website for counselor for direct line of communication

Adjourn

Motion: adjourn meeting @ 8:22pm

Justin moved, Luke seconded. No discussion. All in favor, no objections, no abstentions -
approved