



MITCH
Charter School
Board of Directors

Inspiring colorful acts of greatness

School Administration:

Caitlin Blood, Executive Director
Nicole Hans, Vice Principal

Board Members:

Sarah Parker, Chair	Corey Cabrera
Jason Johnston, Treasurer	Kristen Hoover
Neil Tosuntikool, Secretary	Susan Noak

Regular Session Agenda

When: 09/07/23 6:30pm

Where: In Person, and via Zoom

1. Opening Items:

Call to order by Sarah Parker at 6:35 pm

- Roll Call/Attendance
 - Board/School Administration: Sarah Parker, Jason Johnston, Corey Cabrera, Kristen Hoover, Neil Tosuntikool, Caitlin Blood, Nicole Hans (Zoom)
 - In Person: Shannon Fairley, Krista Brown, Francesca Corey, Anastasiya Kohepasova, Susan Noak, Zoey Tosuntikool,
 - Via Zoom: Alyson Schmidt-Iverson, Andrea Haslewood, Ann Lewis, Cristen Glover, Divy, Elaine Hill, Josh, Laura Wilbourn, MaryEllen Rasmussen, Michele Machiels, Paula Johnston, Tifane Zigmond, Yazid Benkhellat, Shova Thapa
- Introduction to Guests
- Approve Agenda – Sarah makes motion to committee update, general committees update, Back to School Recap. [Sarah Makes Motion to approve agenda, Kristin Seconds. All in favor. Motion Passes.](#)
- Approve minutes – [Sarah Makes Motion to approve minutes for July, Corey Seconds. All in favor. Motion Passes by Board.](#)

- 2. June Review of Financials** – Jason summarized the year-end financials and projections and the year-end. Noted that we had an increase in reserves. [Jason Makes Motion to approve June 2023 financials, Kristen Seconds motion. Motion Approved by Board.](#)

3. Public Comment:

- Public comment is limited to the current agenda. Please see below for more information about public comment.

- 4. Board Member Interview – Vote** – [Sarah Makes Motion to elect Susan Noack from June 30th 2023 to June 30th, 2024. Kristen seconds. Motion Passes by the board.](#)

5. PSO Update: Shannon Shared the following updates

- Thirsty Lion Dine-Out for the entire month of September 15% Mon-Thurs at all locations.
- PSO First Meeting Next Thursday – Targeting for 3 in-person
- September 18th – Scholastic Bookfair – After school hours for Thurs and Friday

- Merchandise is available online – Orders will be ready mid-end Oct. But need to order EOW. Question – Can others purchase outside of MITCH community? – It is possible, but no shipping option yet
- Friday Snacks for Staff! Email sent out and Google Sheet to sign up
- PSO and Board provided Kindergarten “Dry-run” Kindergarten Starting Next week

6. Executive Director Update:

- Caitlin shared the updates regarding the first week of school. She shared the success with the teacher meet-and-greet which allowed teachers and staff to interact with the students and parents.
- Enrollment is 240. Most attributed to families moving away. Credit card reader making it easier to accept payments.
- Miss Adkins (spelling) added an additional mural.
- Kinder Camp has been successful. Practicing Carline has been successful.
- Staff Updates: Natile Samuals (spelling) hired for Frist Grade. In-service training for teachers with TTSD. Allowed the opportunity to build a relationship with TTSD. Teachers along with Nichole Hands put together a rubric that encompasses MITCH.
- Turf replaced, new shed and protected area under the stairs along with all of projectors being rewired.
- Radon Testing: Complete 21 rooms tested and we are meeting the requirements.
- Parking Lot to be painted!
- PSO During In-service and helped clean and replenish emergency kits
- Kristen applied for grant for mural
- Charter Contract Approved – 5 more years!
- Upcoming Events: finalizing school-wide activity calendar
- Back to school night on the 22nd

7. TTSD Charter Contract Vote: Vote – Sarah Makes Motion to approve the TTSD Contract for another 2023-2028. Jason seconds. Motion Passes by the board.

8. Chamber Member Levels: Kristen discusses the different chambers locally and the levels or costs associated. Visibility Membership Level - \$832. Or the \$439 Membership. A dine-out could help pay for the membership. Sarah Makes Motion to apply for the base-level \$439 membership for the Camber for one year. Susan seconds. Motion Passes by the board.

9. Fundraising and Grants Update:

- Mural on the backside of building – Should hear back by Oct. Typical – 3-4k awarded
- Grants for Charter Schools – Looking into
- Costco – anytime of year and general fund
- Fundraised for Kona Ice - \$120
- Dermatology Grant

10. General Committee Updates

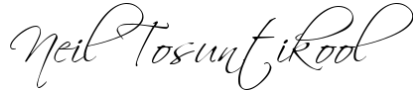
- Sarah summarized chairs on who will be on their committees. Timelines, goals, members, structure, meeting minutes...etc.

11. Teacher meet and greet – Board discussed overall how the teacher meet-and-greet

12. Closing Items

- Public comment: Fran - Having teacher meet-and-greet separated from supply drop-off better. Shannon – Activity fee was able to get a t-shirt. And (parent name) 3 kids feeling welcome.
- Board: Caitlin thanked the board for their collective efforts.

Sarah makes a motion to adjourn the meeting at 7:50.

Handwritten signature of Neil Tosunfikood in black ink.

10/28/2023

Title: Board Secretary

Handwritten signature of Caitlin Blood in black ink.

10/30/2023

Title: Executive Director