
Administration:

Keri Butler, *Executive Director*
Sandra Ottley, *Director of Curriculum and Instruction*

Members:

Donna Capodacqua, *Chair*
Justin Cabrera, *Vice Chair*
Chris Thoms, *Secretary*
Alex Kalemkeris, *Vice Secretary*
Luke Adams, *Treasurer*

Eric Rasmussen
Allison Barber
Valia Eskandari

Regular Session Agenda

When: 1/16/20 6:30 p.m. to 7:50 p.m.

Where: MITCH Charter School 19550 SW 90th Court Tualatin OR 97062

Roll call, record attendance and guests

Board members: Donna Capodacqua, Valia Eskandari Chris Thoms

Approve Agenda

Approved, no objections, no abstentions and no discussion.

Executive Director Update

- Tonight is our first Parent Information Night for prospective families.. The next one is February 13th. 44 families have RSVPd tonight and we expect others who have heard about it but not RSVP'd.
- A parent made a wonderful one page marketing brochure. It has been shared out on community forums and social media. We are also printing them and parents are taking them to hang in places around the computer. I am attaching the final copy to this email if you can share it with people, we would appreciate it.
- Current applications for next year: 49 Kindergarten, Grades 1-5 13 applications. We are tracking the number of applications that have come in since we started sharing out our marketing flyer.
- Mr. Michael Grinder is coming all day on the 23rd to coach teachers on how to provide peer to peer feedback on teaching strategies specific to behavior management.
- A parent has presented an opportunity to the Plumber's union on remodeling our bathrooms for little to no cost. We are waiting to hear their response.

- I have created a new leadership team of a core group of teachers. We agreed that using the Bullseye Platform would be greatly beneficial to our instructional practice and have an impact on student achievement. We are hoping the board will approve the \$6,000 expenditure. Discussion around when to make the payment. This will help Keri have space for helping to market MITCH and preparing for next year.

3. Approve Dec 2019 Minutes **VOTE** **Chris** **6:47 to 6:50**

Approved, no objections, no abstentions and no discussion.

4. PSO Update **FYI** **PSO Leader** **6:50 to 6:54**

PSO meeting moved to the 22nd. Allie will be the Board Representative.

Emergency preparedness certification through the MITCH PSO. What do families and individuals prepare themselves for a major emergency.

Will be creating emergency preparedness kits for each classroom. Will do a supplyraiser to get the materials for the kits.

Working on finding a speaker for the bullying topic. How can parents help kids who are being bullied and who are parents of accused bullies.

105 people attended the skating party. The 2 new families who joined MITCH attended the party as well

Working on getting McMinnamins dine out firmed up

Several fundraising projects in the works.

Field Day working on how the PSO can help support the new PE teacher.

There is a quote for ChromeBooks. For 75 Chromebook with bins. One-time licensing fee. White-glove.

\$17500 quote for the equipment.

6. Equity Definition **DISCUSS** **Chris, All** **6:54 to 7:36**

POSTPONED

7. Marketing Committee Update **FYI** **Valia, Luke** **7:36 to 7:44**

- Date for TopGolf is the 25th of April
- No other updates from the marketing committee. Luke and Valia are going to sit down and messaging sorted.
- There is a Social media focused fundraising solution for \$500. Valia is conducting due deligence on it.
- Valia will have the MITCH Flyer placed on the Tualatin Chamber of Commerce website, social, event announcement, flyer, and message.



2.20.20