

- Caitlin asked that committee board members send their minutes to Caitlin for now
- **PSO Update (Shannon Fairley)**
 - Monthly PSO newsletter emailed this past Monday
 - Flower Power fundraiser just under \$1,000...yeah! Funds to be used to GlowUp the mascot uniform and to buy new recess equipment
 - PSO Blazer game the night before was a big success
 - MITCH merch available tomorrow during student lead teacher conferences, new designs, new items, and the most popular ones still available
 - Get Well Soon card for Mr. Chapman available during in person conferences
 - Give Drive donation table for food, clothing (socks and coats). Most items to stay within MITCH community, other items to be donated to Tualatin Food Bank, etc.
 - Panda Express dine-out next month (nation-wide), PSO to receive 28% back, which is great
 - Next meeting is next week on Thursday the 14th
 - Spring book fair coming up, teacher appreciation week, etc.
- **Executive Director Update**
 - Compliance (i.e. with the charter): enrollment report prepared for TTSD
 - December financials approved and to be submitted
 - Work beginning on board approved calendar (TTSD already began working on theirs). Will submit DRAFT calendar to board during April meetings
 - Budget due to TTSD by June (draft by spring)
 - Approximately 2,000 family volunteer hours recorded
 - Grant and fundraising committee
 - 235 current enrollments, 249 projected for school year 24-25
 - Currently 2 long term substitutes (kindergarten and 4th grade)
 - Hired 2nd part-time learning specialist
 - Huge support for MITCH nutritional services (Kelly, Krista, Shannon...thank you!!!)
 - PSO Give Drive makes MITCH community such a great place to work
 - Sarah raised how nice the weekly and more routine classroom volunteer opportunities were
- **Action Items**
 - Update on Teacher Bonuses (Caitlin) – Budget space this year due to grants, allows for teacher bonuses their last paycheck of fiscal year in June
 - Board Meeting vs Work Sessions (Sarah) – Previously first Thursday were the approval needed items, third Thursdays were more work session type meetings. Sarah suggested going back to that format. Caitlin suggested it works well for public. Corey liked it as well. Board open to trying. Seems positive.
 - Grant Approvals (Sarah) –
 - i. Lions Club of Tualatin, \$1,000 helps support backpack buddies food security program (thank you Kelly, Krista, Caitlin!)
 - ii. Lunch committee applied to City of Tigard for social grant. Needs to ask for retro-active board approval if awarded. Requested \$30,000, approximate budget for 30 students to receive subsidized lunches all year.
 - iii. Costco, Franz, New Seasons grants being pursued.

- iv. Sarah makes motion to board allowing lunch committee to continue pursuing these grants. Corey seconds. Board approves.

- **Committee Updates:**

- School Lunch (Sarah): Survey feedback – 114 families replied, 96 would like a lunch program, the rest seemed to have a lot of questions (not saying no), slightly more interest in hot lunch 5 days a week vs 3 days a week, over 143 students represented, majority of families \$4-5 range, questions included menu items, fruits and vegetables, hot vs. cold, allergy cross-contamination, payment, parent volunteers, etc. Lunch committee very interested in building a sustainable program that can endure.
- Kristen asked if school lunch committee scope includes all nutritional services?? Sarah said naturally and unintentionally, yes. Future work session to decide if any adjustments to be made.
- Safety (Caitlin): Installed safety shades on all classroom doors, looking into emergency door stops, STRIKE team meetings, next meeting March 11th, 5pm

- **Closing Items:**

- Takeaway Action Items Review2
 1. Kristen – Add committees review to May 16th work session on planning document
 2. Sarah – Send out board marketing document. Contact OSBA to see if committee minutes need to be signed. Will ask lunch committee about their scope. Send out Tualatin Chamber Events Calendar.
 3. Sarah assigned Corey to do carline before next meeting (haha!)
 4. Caitlin – Create volunteer assignments for classrooms again
- Public Comments: None
- Board Comments: Caitlin excited for upcoming work sessions. Kristen agreed. Corey expressed appreciation for Mrs. Hill.
- Adjourn: Sarah adjourns the meeting at 8:12pm

Caitlin Blood

04/18/2024

Sarah Parker

04/15/2024