



MITCH
Charter School
Board of Directors

Inspiring colorful acts of greatness

School Administration:

Caitlin Blood, Executive Director
Nicole Hans, Vice Principal

Board Members:

Sarah Parker, Chair
Kristen Hoover, Vice Chair
Jason Johnston, Treasurer

Neil Tosuntikool, Secretary
Corey Cabrera
Susan Noack

Regular Session Agenda

When: 5/2/24 6:30pm

Where: Virtually via Zoom

● **Opening Items:**

Call to order by [Kristen at 6:31pm](#)

● **Roll Call/Attendance**

- **Board/School Administration:** [Kristen Hoover](#), [Neil Tosuntikool](#), [Corey Cabrera](#), [Susan Noack](#), [Caitlin Blood](#), [Jason Johnston](#), [Sarah Parker](#),
- **Attendees:** [Beth Hudson](#), [Divy](#), [Erik Rhodes](#), [Jacqueline Nayame](#), [Kelly Asbra](#), [MaryEllen Rasmussen](#), [Nicole](#), [Samantha](#), [Stephanie Irving](#), [Yazid Benkhellat](#)

- **Approve Agenda** – Neil motions to remove items 6b and 7a from the agenda per [Caitlin's request](#). Corey seconds. Board approves.

- **Approve Minutes** – Jason expressed concern that the new AI minutes are getting too far away from original intent and OSB instructions for public meeting minutes. Neil did not send out Kristen's revisions for the rest of Board to see. Neil motions to move approval of 4-18 minutes to next meeting. Corey seconds. Board approves.

● **Public Comment:** [None](#)

● **Non-Profit Spotlight:** [Oregon Agriculture in the Classroom](#) – Casey Blake

- Casey provided an overview of the organization, their past work with MITCH, etc.
- Caitlin shared how OAC has been a valuable and engaging partner with MITCH
- Brief Q & A with board

● **PSO Update:**

- STEAM night tomorrow May 3rd
- Reptile Man, Code Ninjas, THS Tech Team, high school volunteers, lots of fun interactive demonstrations from TVFD, City of Tualatin, Tualatin Police etc.
- Book Fair also going same time. Last day to shop for families.
- Bottle Drop Match ends this weekend, Saturday at 4pm
- Teacher Appreciation Week is next week (theme is ERAs)
- Next week Dine Out at Papa Murphy's on Tuesday
- Annual Meeting also next week
- "MITCH PSO is the best!" – Kristen, Caitlin, etc. "Thank you!"

- **Executive Director Update:**
 - FINAL school calendar is almost done (waiting on TTSD)
 - MITCH transportation plan almost done
 - Strategic Goal Progress: Focus on creating cultural competent leaders, Caitlin and Ms. Hans formally evaluating MITCH staff
 - Recent professional development days overview
 - Enrollment currently at 226
 - MITCH currently looking to tighten up its cyber security (call for providers)

- **Action Items from Previous Meeting:**
 - Sarah did send board meeting dates to Caitlin, although still waiting on TTSD dates
 - Room Clear Policy: Caitlin submitted FINAL version of policy earlier this week. Board reviewed. No real changes to the content. Kristen asks to add page numbers and motions to approve. Corey seconds. Board approves.
 - Kristen email to the board for dine out promotion jacket sizes – DONE

- **Current Action Items:**
 - Schedule Executive Session/Annual ED Review: June 13th virtual, 6-8pm
 - Clarify Kona Ice Fundraiser: PSO or Board??, Sarah motions that the fundraiser benefit the Board to offset the cost of Tualatin and Tigard chamber, Corey seconds, Board approves
 - Susan question about Chambers worth the fee. Sarah suggests adding to future action item at time of renewal

- **Project Committee Updates:**
 - School Lunch: Still meeting, working out options, working with companies that package lunches, looking at local partnerships, not 100% what will look like.
 - Lunch Committee seeking Board approval for a trial school pizza day. Under \$5. Working with school counselor to make sure all families included. Pizza not the long-term plan. Just a trial run. Working with school admin and staff to see how the logistics of it all would work.
 - Board comments: Susan cautions that might be harder than we think. Sarah, no trial date set yet. Just looking for Board approval for a pizza day in general. Then work out details.
 - Jason expressed concern about how this event would impact the school and if it would be a burden.
 - Sarah motions to allow Lunch Committee to proceed with Pizza Day trial run. Kristen seconds. Board approves.

- **Board of Directors Interview: Krista Brown**
 - Board interviewed Krista from list of prepared questions
 - Brief Q&A with Board

- **Closing Items:**
 - Takeaway Action Items Review
 1. Kristen to write blurb about Oregon Agriculture in the Classroom and send to Caitlin for next Fox Tales
 2. Caitlin to contact MITCH parents about cyber security

3. Neil to move mystery writing curriculum and calendar 24-25 to next meeting to board planning document June 6th meeting
 4. Kristen to create a new board planning document in Excel spreadsheet format
- Public Comments: Kelly Asbra: requests sound issues be addressed (too difficult to hear online)
 - Board Comments: Baby shower for Ms. Blood June 6th, 5:30-6:30pm before next in person Board meeting
 - Adjourn: Sarah adjourns the meeting at 8:35pm

Nicole Hans

09/09/2024

Sarah Parker

09/09/2024