



MITCH
Charter School
Board of Directors

Inspiring colorful acts of greatness

Administration:

Caitlin Blood, Interim Executive Director

Members:

Danielle Olauson, Chair
Sarah Parker, Vice-Chair
Jason Johnston, Treasurer
Kimberley Lauman, Secretary

Corey Cabrera

Regular Session Meeting

When: 03/16/23 6:30pm

Where: Live, Virtually via Zoom

1. Opening items:
 - a. *Call to order by Danielle Olauson at 6:30pm*Roll call/attendance
Present: Danielle Olauson, Sarah Parker, Caitlin Blood, Jason Johnston, Corey Cabrera, Kimberley Lauman
Guests: Adira Zellner, Andrea Haslewood, Ann Lewis
2. *Approve agenda: Dani makes a motion to approve the agenda. Kimberley seconds, all in favor, motion passes.*
3. *Approve past minutes: Kimberley makes a motion to approve February meeting minutes. Dani Second, all in favor, motion passes.*
4. *Interview Renee Ramig, prospective board member*
 - a. Extended invitation to Renee to join board starting in April
5. ED update
 - a. Alicia Ordway's last day before maternity leave
 - b. Ms. Hill started the kids health challenge
 - c. Volunteer reading program around agriculture
 - d. Good job flower power fundraising team and Valerie Mengis
 - e. New mural in the school next week supporting the indigenous peoples
 - f. 2 buses start next week
 - g. Student led conferences
 - h. Attended the district integrated planning meeting, review of data
 - i. Meeting with CFO at TTSD and others regarding working best together, 4/14/23 1pm virtual meeting. Kimberley can attend if virtual
 - j. In person board meetings at the school
 - i. Barriers to being in person and questions around how many board members can actually attend in person.
 - ii. Proposal to try hybrid

- iii. Corey will help take notes in person to make sure we don't miss things
- 6. Parent survey
 - a. Review of survey
 - b. Discussion around questions
 - c. *Vote. Dani motions to approve the Parent Survey, Sarah seconds. All in favor, motion passes.*
- 7. Adding a signer to Heritage Bank, Bank of the West, and Premier Community Bank
 - a. Current signers with Heritage Bank and Bank of the West are Melissa Meyer, Donna Capodacqua and Ashley Robinson. These signers need to be removed. Caitlin Blood needs to be added as a signer.
 - b. *Vote to remove previous signers, Donna Capodacqua, Melissa Meyer, Ashley Robinson, and add Caitlin Blood.*
 - i. *Dani makes a motion to remove previous signers as listed and add Caitlin Blood to the Heritage Bank and Bank of the West, and Premier Community Bank. Jason seconds. Sarah, Corey, Kimberley all in favor, motion passes.*
- 8. Committee updates
 - a. Fundraising
 - i. Corey: 25 submittals for grants or sponsorships
 - ii. Sarah: meetings scheduled out for Fox Trot. Movement for tee-shirts and tracking forms. Meeting next week to work on prizes and initiatives.
- 9. Strategic plan update: Caitlin
 - a. Cultivate socioeconomically and culturally diverse family engagement
 - i. Check in and update
 - ii. The school board will choose and participate in an equity-minded professional development opportunity.
 - 1. *Board will explore options and bring to the next meeting for discussion*
- 10. Paychex update: Caitlin
 - a. Human resources essentials. \$1500 startup cost. \$230 per month
 - i. Works with the budget
 - ii. Helps establish an HR infrastructure
- 11. Financial update: Jason
 - a. The timing of recording has been an issue, this month it has been more consistent and gives us a better picture of month over month.
 - i. Jason motions to approve February 2023, Dani seconds. All approve.

Closing Items

- a. Public comment-
 - i. No comment
- b. Board –
 - i. Kimberley, thank you to Renee and to the board
- 12. *Dani makes a motion to adjourn the meeting at 8:49pm. Corey seconds, all in favor. Meeting adjourns at 8:49 PM*

x *Danielle Lawson*
MITCH Board Chair

x *Caitlin Blood*
MITCH Interim Executive Director