



Administration:

Keri Butler, *Executive Director*

Members:

Justin Cabrera, Chair
Jason Johnston,
Treasurer

Daniela Diaz
Corey
Cabrera
Jordan
Lundstrom

Mitch School Board Meeting
When: November 11, 2021
Where: Virtually via Zoom

Meeting Notes updated September 20, 2021

Agenda:

1. **Roll call, Approve Agenda – Justin**
2. **Annual Audit - McDonald Jacob's**
3. **Approval of financials -Jason**
4. **COVID Status MITCH – Keri**
5. **Approval of October Meeting Minutes – Corey**
6. **Executive Director Update – Keri**
7. **Marketing Update – Keri/Jordan**
8. **Public Comment – Justin**
9. **Future Board Agenda and Action Items – Justin**

1. Roll Call, Approve Agenda

Board Members: Jason, Lori, Corey, Jordan, Justin, Danielle

Keri, Jessica (McDonald Jacobs), Kelsie, Ann Lewis, Madeline Shelton, Paula, Tracy Waterman, Shannon Fairley

2. Annual Audit - McDonald Jacob's

- We presented to the Board a DRAFT of how the Board will see a breakout and accounting for the various government grants. The accounting change will give greater transparency over where money is spent.
- Auditors identified a significant reduction in the amount allocated to MICTH year over year per student. We discussed this could have been from losing 15 students during the course of the year, but we need to work with TTSD to identify the discrepancy.

3. Approval of financials -Jason

No questions on changes in financial statements. Financials approved for September



4. COVID Status MITCH – Keri

Good week for COVID – No new positive cases. One quarantine class returned good place this week. Some families are signed up for the vaccine. Which may help make a difference for the year.

5. Approval of October Meeting Minutes – Corey

Approved for October

6. Executive Director Update – Keri

- Enrollment is at 221
- 11/5 – New Employee, Instructional assistant – 5.5 hours a day supporting classrooms and afternoons in reading interventions
- Application for ESER3 Funding Submitted through TTSD. Focusing on instructional assistant, extra intervention support, and substitute teachers who allow for teacher planning time.
- Biden administration – paid public pre-school – May impact MITCH. Take a serious look as pre-school as an option.
- Grades 2-5 MAP testing – impressive and speaks to the quality of education given the circumstances
- Working toward new health curriculum – Sent out first information to community.
 - Topics include: Comprehensive health standards for state of Oregon do not roll out until March
 - Survey sent out on questions and concerns for next steps that are needed to take on curriculum moving forward this is being used by Tigard/Tualatin. Supplemental lessons will need to be found. This is not 100% aligned with state standards

7. Marketing Update – Keri/Jordan

- Jordan- Meeting with NICHE trying to achieve cost savings from current plan at 5k Reduce to 4k.
- Marketing Committee- Talk about how to bring more kids into school FB, IG, Google Analytics...etc.

8. Public Comment – Justin

No public comment

9. Future Board Agenda and Action Items – Justin

- Keri – Achievement DATA – Math testing and
- Keri - goal 2 from strategic plan
- Caitlin Equity Update
- PSO Update
- Website
- Lori – Filters HVAC – Jason and Justin to follow
- New Hire- 5.5 hours a day for the days we have students

Meeting adjourned 7:57 PM