



Administration:

Keri Butler, *Executive Director*

Members:

Justin Cabrera, Chair
Jason Johnston,
Treasurer Chris Thoms

Daniela Diaz
Corey Cabrera
Jordan Lundstrom

Mitch School Board Meeting

When: December 2, 2021

Where: Virtually via Zoom

Meeting Notes updated October 30, 2021

Agenda:

1. **Roll call, Approve Agenda – Justin**
2. **Approval of November 4th & 18th Meeting Minutes**
3. **COVID Report - Keri**
4. **ED Report - Keri**
5. **Strategic Plan Goal 3 - Keri**
6. **Weighted Lottery - Keri**
7. **Possible Future Preschool - Keri**
8. **Marketing - Jordan**
9. **HVAC update - Jason**
10. **11.18 Agenda & Action Items - In-person board meeting discussion**
11. **Public Comment - Justin**
12. **Future Board Agenda and Action Items - Justin**

1. **Roll call, Approve Agenda – Justin**

Board: Corey, Jason, Justin, Danielle, Lori, Jordan, Chris

Non-Board: Paula Johnston, Madeline Shelton, Keri Butler, Jenny Shirk, Alyson Schmidt, Michele Machiels, Tracy Waterman, Megan Muter,

2. **Approval of November 4th & 18th Meeting Minutes**

November Meeting Minutes Approved

3. **COVID Report – Keri**

One new positive case. New “Test to Stay” program for unvaccinated students was implemented.

4. **ED Report – Keri**

-
- Using ESSER 3 funds we have employed one new instructional assistant and one additional part-time teacher
 - We will be collecting bids to hire a new cleaning company to start at the beginning of 2022.
 - Free Zoom for teachers has ended, the school is now purchasing staff Zoom accounts.
 - Keri will be consulting with OSBA regarding creating an Employee handbook



- Our ESSER 2 reimbursement arrived in the amount of \$81K
- Shared an update on family donations received to date.
- Keri to give the annual TTSD report on January 24. This will be at the old Templeton building in Tigard.

5. Strategic Plan Goal 3 - Keri

GOAL 3: Cultivate socioeconomically and culturally diverse family engagement

Instead of hiring an additional PT assistant, Keri recommends offering our new assistant a stronger compensation package so that we can retain her longer-term.

6. Weighted Lottery - Keri

Keri discussed the new law for charter schools to allow for a weighted lottery. This would help us racially diversify our student body. She is attending a webinar with Oregon Coalition of Community Charter Schools on this topic. MITCH will need to report their lottery policy to TTSD soon.

7. Possible Future Preschool - Keri

Keri shared that it is too soon to look at an option for this at the start of the 2022-23 school year.

8. Marketing – Jordan

NICHE – To not move forward and reallocate funds towards other more opportunities – Facebook/IG, Google Ads, Online News Sources.

9. HVAC update – Jason

Moved vendor to Hunter Davisson – Winning Bid - Moved to Merv 13 filters. Is it a requirement. Due to cost being 3X for Merv 13 – Revisit in spring. What cost are we willing to accept.

10. 11.18 Agenda & Action Items - In-person board meeting discussion

Make optional to the board members to attend. – Revisit to make it a mandate down the road. Requirements to socially distance and wear a mask. Technical challenges need to be worked out for the community. Let Justin know if they want to not attend meeting in person separately.

11. Public Comment - Justin

No Public Comments

12. Future Board Agenda and Action Items - Justin

More feedback for Goal #3 by next meetings

Ideas for fundraising

Janitorial Resource

8:16 PM Meeting Adjourned