



Administration:

Keri Butler, *Executive Director*

Members:

Justin Cabrera, Chair

Jason Johnston, Treasurer

Chris Thoms

Daniela Diaz

Corey Cabrera

MITCH School Board Meeting

When: September 16, 2021 07:00 PM – 08:00 PM

Where: Virtually via Zoom

Meeting Notes updated September 20, 2021

Agenda

1. Roll call, Approve Agenda – Justin
2. COVID Vaccination Support – Justin
3. COVID Status MITCH - Keri
4. Approval of August 19 Meeting Minutes – Jason
5. Executive Director Update – Keri
6. Strategic Plan – Keri
7. Equity Update – Caitlin
8. Approve August Financials – Jason
9. Marketing Update – Keri/Jordan
10. PSO Update – Sarah
11. Public Comment – Justin
12. Future Board Agenda and Action Items - Justin
13. Board Review Candidate Pool – Justin
14. Finalize 2022 Board Roles/Responsibilities – Justin

Meeting Notes

Board Attendees: Justin, Jason, Corey, Danielle, Jordan

Absent – Chris

Community Attendees: Lori Joel, Ashley Robinson, Maddy Shelton, Kelly & Andrew Ashbyl, Sarah Parker, Michelle Machiels, Caitlin Blood, Ann Lewis, Jenny Shirk, Neil Tosuntikool, Paula Johnston, Krista Mancuso

Agenda – Keri requested discussion on Equity prior to talking the Strategic Plan, and as part of item 3 to include discussion on a COVID PTO Relief Fund.

Board unanimously approved the changes and agenda.

COVID Vaccination Support - Jason

Jason gave an update on the email discussion around the end of August whereby the Board discussed via email its support for the Governor’s vaccination mandate, and MITCH would follow this guideline along with any additional guidelines or requirements from TTSD.

COVID Status MITCH - Keri

Mitigation efforts to address COVID implemented in a variety of ways including the daily health screening by parents, extra step of temperature checks of all staff and students, continued assessment of checks during Carline, and K95 masks for staff (3/4 wearing them). Mask off time has been exclusively outdoors. Backup plans for the pending weather changes underway including use of the Hoop House, donation of a tent and spreading 3 classes in the halls and gym to maintain 6 ft distance. Staff and teachers are sending kids home with any symptoms of colds, COVID to be extra sensitive.

There is currently a local and nationwide shortage of subs and as a result, Keri taught 4th grade for two days. Based on available information, expects this situation to persist through 2022. As a result, Art, PE or Music may be cancelled to accommodate teachers out for quarantine. Keri does not anticipate whole classes or cohorts out.

Approval of August 19 Meeting Minutes – Jason

Jason noted a requested amendment to the minutes from Danielle to state student could wear a mask and faceshield. The Board unanimously approved the amended minutes.

COVID PTO Relief Fund – Keri

MITCH offers only 5 days paid time off (PTO) to teachers and staff whereas TTSD and other districts offer 10 days. In the schools with 10 days, teachers can rollover or get cash for unused days. Staff members expressed concern about the impact of having to quarantine for 10 days. After evaluating Keri believes MITCH can start a fund for PTO relief in the amount of \$20-40K based on mid salaries. This was not budgeted, and she will seek Federal reimbursement and/or tap development of a committee to fund raise.

Danielle asked to clarify this would be for all staff, not just teachers, and yes this is the approach. Keri stated vaccinated staff with symptoms are not required to quarantine. Unvaccinated staff are the program would only kick in after staff have used their 5 days PTO.

Keri clarified TTSD follows the standard 10 days PTO, but is not sure how they will handle this situation.

Board and Keri discussed it might be a longer term strategy to budget for and provide 10 days PTO to all staff.

Board unanimously approved a \$20,000 COVID Relief Fund and given the situation, Keri, Jason and Ashley can work out the details later.

Equity Update – Caitlin

Caitlin reviewed the Board’s Equity Statement and included the equal vs equitable relationship to Plants. Work is underway to recognize the challenges of Equity and how it can hinder student

success and to implement positive and effective learning opportunities. Currently setting up social emotional learning centers, and specifically targeting those where English is the second language.

Strategic Plan – Keri

Keri introduced the first goal to Equitably Serve our local population. At future Board meeting she will introduce and discuss additional goals. This first one is to align the MITCH Community with that of TTSD and use the Smarter Balanced view to reduce the gap between the number of White student and all others. The focus is to also shrink the achievement gap, lifting the abilities of all students.

There was specific discussion on goals of attracting more LatinX students and what they can achieve well.

Keri is looking for Board feedback and requested Board members email her directly with their thoughts and comments.

Executive Director Update – Keri

Keri and Caitlin are leading internal efforts on state and district requirements within curriculums.

Approve August Financials – Jason

Board members indicated they had seen the pre-read from Jason.

The Board unanimously approved the financials without discussion.

Marketing Update – Keri/Jordan

Keri said she and Jordan got together to discuss the value of Niche. Jordan put together a small Facebook ad for \$242, got 11,923 views and over 200 clicks. The ad targeted prospective parents. Generally the approach seemed more successful than Niche, but would require changing the process to assess how parents are hearing about MITCH. Discussed bring Sarah into the loop and to start tracking ads in more detail.

PSO Update – Sarah

Sarah kicked off with sharing the plan for Read-A-Thon to start September 27. There are different ways to sign up. Sarah asked if Board members would like to come and read to contact her. October 1 will be a Community Game Night for K-1. There was lots of positive about the teacher/staff meet and great.

Teacher Appreciation will also happen in October.

PSO is planning in November the Pie Fund.

Sarah commented she did not expect everyone to participate in every fundraiser but to pick the ones you really like and go for it.

Public Comment – Justin

There were no public comments.

Future Board Agenda and Action Items – Justin

Jason asked for this time to stay on the agenda so Board members could request items and review any outstanding action items from previous meetings.

There was discussion to keep meetings on Zoom for the foreseeable future.

There were questions about the Board meeting schedule. Sarah offered to use the PSO template and DRAFT a schedule for Justin to review with members.

Board Review Candidate Pool – Justin

Justin commented there were no active new candidates. Lori Joel was there to evaluate being a candidate. Dani commented about the desire to create standardize questions for candidates.

Finalize 2022 Board Roles/Responsibilities – Justin

Justin brought up the need to help coordinate the agenda and capture notes and asked Corey to take this assignment.