



MITCH  
Charter School  
Board of Directors

Inspiring colorful acts of greatness

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**Administration:**

Caitlin Blood, Interim Executive Director

**Members:**

Danielle Olauson, Chair  
Sarah Parker, Vice-Chair  
Jason Johnston, Treasurer  
Kimberley Lauman, Secretary

Corey Cabrera

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Regular Session Agenda

When: 11/03/2022 6:30pm

Where: Live, Virtually via Zoom

1. Opening items:
  - a. *Call to order by Danielle Olauson at 6:30pm*
2. Roll call/attendance  
Present: Kimberley Lauman, Danielle Olauson, Corey Cabrera, Sarah Parker, Caitlin Blood  
Absent: Jason Johnston  
Guests: Jenny Burnett, Madeline Shelton, Shannon Fairley, Valerie Mengis, Jennifer Whytmans, Laura Wilbourn, Koli Anderson, Kirsten Zeikle, Nicole Hans, Ann Lewis, Daniela Pratt, Fran Corey, Kirsten Zeikle, Krista Brown, Alisha Morton, Nicole Wong  
*Approve agenda:*
  - a. *Dani makes a motion to approve the agenda. Sarah seconds, all in favor, motion passes.*
  - b. Remove financials, hold over.
  - c. Report on lucky dog fundraiser-Dani
3. Approve 10/20/22, minutes. -Kimberley
  - a. *Holding over for our next meeting for edits to be added.*
4. Executive Director Update-Caitlin
  - a. Our table picture share
  - b. High volunteer rate
  - c. Maintenance update, reach out to front office
  - d. Enrollment is at 247
  - e. 98% paid on activity fees
  - f. Met with TTSD
  - g. SI submissions are due at the end of November
  - h. Playground maintenance is being worked on, playground is closed currently
  - i. Still waiting on HVAC parts
  - j. Lead levels are in compliance
  - k. Nicole Hans has joined the team. Working on behavioral support systems.
  - l. Led the hiring process for a 5<sup>th</sup> grade co teacher

- m. State just put out the state report cards. MITCH report looks good
- 5. Policy Update-Caitlin
  - a. 50-70% of our policies need updated
  - b. Suggests to have OSBA do this process
  - c. Board discussion
    - i. Board agrees we need to hire. Dani makes a motion to hire OSBA.  
Sarah second, all approved.
- 6. PSO update-Shannon
  - a. Newsletter coming out soon
  - b. Meeting next Thursday
  - c. Garden party mid-October went really well
  - d. Working on family survey responses
  - e. November 19<sup>th</sup> paint night for adults
  - f. Student paint night in December
  - g. 67,000 minutes of reading in read-a-thon, 84% participation
  - h. Fundraiser is open for Pies
  - i. Toy store fundraiser for a few days in November
- 7. Lucky dog fundraiser-Dani
  - a. Raised \$660
- 8. Update on Spring fundraiser-Sarah & Corey
  - a. Working on possible fundraiser options
  - b. Looking for a committee for day of and one that is fundraising focused
- 9. Public comments
  - a. No public comment
- 10. Board comments
  - a. No board comment
  - b. Caitlin acknowledged the community involvement
- 11. Dani makes a motion to adjourn 7:10 pm