



MITCH  
Charter School  
Board of Directors

Inspiring colorful acts of greatness

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**School Administration:**

Caitlin Blood, Executive Director  
Nicole Hans, Vice Principal

**Board Members:**

Sarah Parker, Chair	Corey Cabrera
Jason Johnston, Treasurer	Kristen Hoover
Neil Tosuntikool, Secretary	Susan Noak

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Regular Session Agenda

When: 09/21/23 6:30pm

Where: Online via Zoom

**1. Opening Items:**

*Call to order by Sarah Parker at 6:33 pm*

- Roll Call/Attendance
  - Board/School Administration: Sarah Parker, Jason Johnston, Neil Tosuntikool, Corey Cabrera, Kristen Hoover, Caitlin Blood, Nicole Hans
  - Attendees: Adira Zellner, Alex L’Allier, Ann Lewis, Cheryl De Los Santos, Derek Shirk, Divy, Elisabeth Adkins, Fran Corey, iPhone, Jessee Johnson, Joshua Zigmund, Josh Moore, Kelly Asbra, Maddy Shelton, Maria Vincic, MaryEllen R., Paula Johnston, Shannon Fairley, Shova Thapa, Tifane Zigmund, Yazid Benkhellat
- Introduction to Attendees
- Approve Agenda – Motion to change agenda removing financials from tonight’s meeting. *Sarah makes motion to approve agenda; Jason seconds. All in favor. Motion passes – agenda approved.*
- Approve Minutes – Mix-up with sending out 9-7-23 minutes prior to meeting. Neil to send out 9-7 and 9-21 minutes prior to 10-7-23 meeting for review.

**2. Review Committee Documents** – Sarah led a review and discussion of each special project committee, including goals and housekeeping items. Sarah to meet with each board member regarding their assigned committees.

- **School Lunches (Susan)** – Caitlin afraid MITCH may not qualify for some free and reduced programs, committee to gather info and data confirming those criteria and guidelines. Committee to inspect existing facilities, identify current opportunities and limitations. Grant opportunities? Identify what are the needs. Sustainable way to provide snack and fresh produce options. Breakfast. Culturally representative foods.
- **Middle School (Neil)** – What does that possibility look like? Why were the middle school grades (6-8) eliminated in the first place? What were some of their challenges and successes? Need to partner very closely with TTSD for transparency and no surprises. Explain how a MITCH middle school could add value to TTSD. Research other local charter middle school models (i.e. Sherwood, Three Rives, etc.) What would a proposed roll out look like? Cost? What would the specials be? Still focused on agricultural model?

- **Fundraising and Grants (Kristen)** – Augment existing MITCH funding sources. Create long term relationships. Understand specific funding needs (Committee to create/maintain a list?). Short/Medium/Long term projects. (ADA accessibility, technology, etc.) Recruit additional members to committee.
  - **Maintenance (MaryEllen and Eric Rasmussen, Caitlin)** – Maintenance need lists, monthly building walk-throughs, observation reports, maintenance job aids, parent capability survey, risk assessment priority list.
  - **Safety (Caitlin and Dani Bailey)** – building safety and operations, social and emotional health, emergency response.
  - **Finance (Jasons and Thidarat Kropf)** – Financial strategies vs. operational spending, long term sustainability, budgeting equity.
- 3. Non-Profit Spotlight** – Proposed idea to add one non-profit community organization to speak at each monthly in-person MITCH board meeting. Invitation to come, introduce their organization, what resources they have, how they might connect to MITCH community. Neil to take lead on outreach, invitations, scheduling, etc. Possible partners: Our Table, Neighbors Nourishing Communities, School House, Super Fresh, Tualatin CERT, Tualatin Food Pantry, TTSD Resources, Tualatin Lions, etc.
- 4. Public Comments**
- Josh Moore: works in IT and is interested in any committee or maintenance opportunities with IT needs.
  - Alex L’Allier: *I don’t know what rules TTSD has, if any, in terms of limitations on a lunch program MITCH can participate in, but if we’re allowed to seek independent options, I would love to see the Lunch Committee research a parent-paid delivery service, such as Campus Cuisine, which takes local restaurant food, pre-ordered by parents from a set menu, (with a focus on organic), and delivers to the school the day of. This removes the need for the school to have preparation facilities and/or volunteers and licenses for any preparation. The cost would be more significant than a district or school-provided program, yes, but, for the majority of parents, cost overrides the gained value in family time, removing the nightly work involved in preparing school lunches and shopping.*

*Regarding families who would not be able to afford this, we could look into subsidy and grant programs to help, family donations, or even setting the prices in a way that the purchase of a lunch provides a free lunch for a family in need, were that necessary for our specific community. The goal could be to just ensure there is a program by next year while a more globally inclusive, more affordable, longer term option could be researched.*

*Admittedly, I don’t know what the school is trying to solve in terms of a lunch program as top priority. I only know that for the median family, convenience of a lunch program would bring a huge value add. Or is it mainly that we have a lot of families in need and kids coming to school hungry?*

*The health and quality of food would be a most important element that this option brings as an advantage over district free and reduced lunch programs, which historically cannot afford to be high quality in nutrition, rather loaded with empty carbs, sugars and additives which can turn parents off of using it, even if we did qualify. So again, it would*

*need to be clarified in the goals, are we trying to feed those in need or provide high quality convenience for the average family and possibly all families?*

*It's my opinion that the point of going to a charter school is to be one step closer to the quality of private school and therefore I'd love to see that reflected in a higher quality lunch program than a district public school provided program*

**5. Board Comments**

- Corey – Thank you to Sarah for getting committees organized, volunteers recruited and up and generally up and running.

[Sarah makes a motion to adjourn the meeting at 8:36pm](#)



**10/28/2023**

**Title: Board Secretary**



**10/30/2023**

**Title: Executive Director**